**NZAIA 2014 AGM – DRAFT MINUTES**

Wednesday 26th November 2014, 5.30 – 6.30pm

Auckland University Conference Centre, Auckland

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| Present: | Professor Richard Morgan (Chair), James Newell (Secretary/Treasurer), Julie Meade-Rose, Christine Cheyne (Minutes), Cilla Taylor, Nick Taylor, Ben Payne, Sam Lang, Kerry Wynne, Harrison Burnard, Gilly Stewart, Andrew Crosland, Jess Gerry, Mohsen Mohammad Zadek. |
| Apologies: | Rob Greenaway, James Baines,  |

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| Agenda: | 1.  | Minutes of the 2013 Annual General Meeting |
|  | 2.  | Matters arising |
|  | 3.  | Treasurer's report |
|  | 4.  | Secretary’s report |
|  | 5.  | Convener’s report |
|  | 6. | Election of Officers |
|  | 7. | Setting of Membership Subs for 2015 |
|  | 8.  | Renewal of the NZAIA support agreement with Hilary Campbell |
|  | 9. | 2015 Conference |
|  | 10. | General Business  |

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| Item | 1 | Minutes of the 2013 Annual General Meeting |
| Details | NZAIA 2013 AGM Minutes were circulated prior to and at the 2013 AGM  |
| Discussion | Correction to item 2 – change 2013 to 2012; add detail of Di Buchan Award |
| Motion | Motion to accept minutes of NZAIA 2013 AGM |
| Proposed by: | James Newell | Seconded: | Christine Cheyne | Approved: | Yes |
| Item | 2 | Matters arising from NZAIA 2013 AGM minutes |
| Details | None |

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| Item | 3 | Treasurer's report |
| Details | James Newell presented the Treasurer’s report. |
| Discussion | Conference marketing needs to start earlier with venue, date and topic to be followed with regular updatesVote of thanks to Jamie supported by all. |
| Action points |  |
| Motion | Motion to accept Treasurer’s report  |
| Proposed by: | Richard Morgan | Seconded: | Christine Cheyne | Approved: | Yes |
| Item | 4 | Secretary's report |
| Details | James Newell presented the Secretary’s report. |
| Discussion | Conference marketing needs to start earlier with venue, date and topic to be followed with regular updatesVote of thanks to Jamie supported by all. |
| Action points |  |
| Motion | Motion to accept Secretary’s report  |
| Proposed by: | Richard Morgan | Seconded: | Christine Cheyne | Approved: | Yes |
| Item | 5 | Convener’s report |
| Details | Richard Morgan presented the Convenor’s report, with key points as follows:Noted the successful 2013 conference on Freshwater, with thanks due to all the people assisting with that meeting.NZAIA has been active making submissions (the Freshwater NPS, and the Environmental reporting Bill).An intention to develop the website to reflect Pacific and international links.The beneficial impact of younger members of the core group on moving NZAIA into the digital age! |
| Discussion | Thanks were extended to Richard for his service and excellent report. |
| Action points |  |
| Motion | Motion to accept Convenor’s report |
| Proposed by: | Jamie Newell | Seconded: | Christine | Approved: | Yes |

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| Item | 6. | Election of Officers |
| Details | Richard Morgan was re-elected as Convenor, Jamie Newell was elected as Treasurer and Christine Cheyne as Secretary.Core group members – Kerry Wynne, Harrison Burnard, Cilla Taylor, Nick Taylor, Gilly Stewart, Andrew Crosland, Julie Meade Rose, Ben Payne, Sam Lang, Jess Gerry, Mohsen Mohammad Zadek. |
| Motion | Motion to accept election of officers, revision of constitution and core group roles |
| Proposed by: | Jamie Newell | Seconded: | Nick Taylor | Approved: | Yes |
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| Item | 7 | Setting of Membership Subs for 2015 |
| Details | No change in subs |
| Motion | Motion to keep subs the same |
| Proposed by: | Jamie Newell | Seconded: | Christine Cheyne | Approved: | Yes |
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| Item | 8 | 2015 Conference |
| Details | Options for the 2015 Conference were discussed. |
| Item | 9. | General Business  |
| Details | No general business. |